

Monetra®

Merchant Account Setup Worksheet

Merchant Account Setup Worksheet v9.10.1 Build 240429007

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EMD Big Batch (EMD)

Help Desk Phone: Not on file

Supported Card Types: (C)redit

Merchant Field	Field	Required	Monetra Name	Description
Originating ID	5 Numeric	C D E G	ORIGID	Originating ID, as supplied by Worldpay Relationship or Conversion Manager to identify batch aggregator
Merchant ID	1 - 16 Free Form	C D E G	MERCHID	aka Merchant Store Number, as assigned by Worldpay Relationship or Conversion Manager.
Merchant Postal Code	5 - 9 Alpha-Numeric	C	ZIPCODE	Merchant postal code (no spaces or dashes). Used for Level II qualifications.
Merchant Category Code	4 Numeric		MCC	Optional, will be sent as all blanks if not specified
Customer service telephone number	1 - 10 Numeric		STOREPHONE	Required for Card Not Present transactions. Full number, including area code
Store name and location	1 - 25 Free Form		STORENAME	Optional, free-form. Used by Worldpay to identify the store when there is more than one store per city.
Store city	1 - 13 Free Form		STORECITY	Optional. City where store is located.
Store state	2 Alpha		STORESTATE	Optional. 2-character state code of state where store is located.

